Conducted over phone bridge/slack chat.

ATTENDEES

- Navin Francis -- Secretary
- Matt Peterson - President
- Tim Pozar -- Treasurer
- Bron Lewis -- Board Member
- Justin Seabrook-Rocha -- Board Member

AGENDA

1. Bron proposes to adopt the meeting minutes from the January 20th, 2019 board meeting.
   a. **Details:** n/a
   b. **Action items:** post past meeting minutes as PDF files to public SFMIX website
   c. **Motion:** Board to adopt previous meeting minutes from October 20th, 2018 board meeting.
      i. Proposed by: Bron
      ii. Seconded by: Tim
iii. Votes for: Navin, Matt, Tim, Bron, Justin
iv. Votes against: None
v. Abstains: None
vi. Outcome: Passes

2. Bookkeeping services
   a. Details: Tim to contact Teri Wayne & Associates to issue SFMIX bill for 2019 performed work (previously authorized funds maximum of $2k billing, additional expenses to be approved - from January 20th, 2019 meeting).
   b. Action items: Tim to contact Teri for updated bill, board wishes to avoid larger bill.

3. Accounting / CPA services
   a. Details: Re-engage Kat Harris at Perotti & Carradeto CPA to prepare 2018 taxes for both state & federal. Authorized funds maximum of $1k billing, additional expenses to be approved - previously approved in January 20th, 2019 meeting.
   b. Action items: Tim to manage deliverables and coordinate California FTB, RRF-1, SI-100 (filed today), and federal taxes. Filing deadline by May 15th, work has begun - As the bill previously was $2,500 but was covering multiple years, Tim will follow-up and request accurate estimate invoice total.

4. Marketing
   a. Details: Amend mid-February purchase approval to $1,139.99. The board had previously authorized $1,000.00. We ended with qty 48 and screen printed design - the prior printing several years ago was lower qty and lower quality (digital transfer).
   b. Action items: Board to authorize $139.99 overrun cost from original approval.
   c. Motion:
      i. Proposed by: Matt
ii. Seconded by: Bron
iii. Votes for: Navin, Matt, Tim, Bron, Justin
iv. Votes against: None
v. Abstains: None
vi. Outcome: Passes

5. Purchase additional Arista switch

a. Details: Purchase 4th switch for 11 Great Oaks Blvd - San Jose deployment, DC 48V PSU’s - order with same licensing (VXLAN support) and support contract term (1 year, NBD replacement) as our current 3 Arista AC switches.

Board to authorize an amount not to exceed $18,000 for a one-time purchase, quote to be shared with the board prior to purchase order authorization. Matt estimates <$15,000 for a single switch w/ support contract and VXLAN license.

b. Action items: Matt to request a quote from Arista, circulate exact pricing to board, authorize purchase order with bank cashiers check. Also to request co-term of support contracts.

c. Motion:
   i. Proposed by: Matt
   ii. Seconded by: Navin
   iii. Votes for: Navin, Matt, Tim, Bron, Justin
   iv. Votes against: None
   v. Abstains: None
   vi. Outcome: Passes